

CITY OF EASTHAMPTON PLANNING BOARD MINUTES
50 Payson Avenue, Easthampton, MA 01027



Meeting Minutes

Tuesday, February 15, 2022

Planning Board Chair: Jesse Belcher-Timme (JBT)

Planning Board Members:

X	Christopher Cockshaw (CC)	X	Harry Schumann (HS)	X	James Zarvis (JZ)
X	Daniel Hartman (DH)	X	Kenneth Iavecchia (KI)		

Absent: None.

Recording Clerk: Zoe Ingram

City Planner: Jeff Bagg (JB)

Guests: *Attendance taken through live Zoom meeting.*

- None

1. Call to Order: 6:00pm JBT by remote participation
2. Planning Board Minutes:
 - January 18, 2022 – Not yet ready, JB will have them for a future meeting.
3. Approval not Needed (ANRs)
 - **Cynthia Steplar – 73 Loudville Road** – to transfer a portion of property to David Bartoszewicz (no new lot is created)
 - Sofia Bitzas was present on behalf of R Levesque Associates, representing Cynthia Steplar.
 - Plan to cut off triangular piece, as required by previous approvals.
 - No questions from the Planning Board.
 - JB has question about construction plan for general knowledge. They will be having pre-construction meetings over the next few weeks.

JZ made a motion to endorse, CC seconded, the Board voted unanimously by roll call vote to endorse the ANR.

4. Public Hearing(s):

5. New/Old Business

- Brief update on 40R
 - Joint public meeting with the Ordinance Subcommittee will be continued to March 8.
 - DHCD should have comments ready for March 8th, but they will check in and get an update on March 8th. JB will give another update to the board before then.
- Brief update on Solar Ordinance
 - Curtis Weimann left a draft of the solar ordinance.
 - JB has been editing it to add more history and context. He has been working with Jamie Webb of the Planning Department to get the draft to City Council. It will go to full council and then to the Ordinance Subcommittee.
 - They will then have to recommend to start joint meeting with Planning and Ordinance - rough timeline is for April.
 - Working group got the draft ordinance together and the Planning Board will get the opportunity to review.
- Brief update on Assistant Planner position
 - They received 9 applicants for the job posting, wide range of applicants from individuals with no municipal and/or Planning experience to some municipal experience.
 - JB, Jamie Webb, HR Director and applicants will go through some Zoom interviews later this week.
 - JBT has been invited to future second interviews if first round goes well.
 - JB explained that depending on how the interviews go, the position might be rewritten in the future to more of an entry level position.
 - JB spoke to what is needed with the position and how the assistant helped with lots of the inquiries from residents that came through.
 - JZ spoke to the job JB did bringing Curtis in and hopeful they will find a good candidate.
- Board will also be meeting on March 1st. The previous permit expired for the self-storage project on Coleman Road/Main St rear and they will be coming back on March 1st.
- Fort Hill is expected back on March 1st as well, but JB discussed that they will likely request a continuation as they did not have all the necessary information submitted.
- JB also discussed 3rd meeting on March 15th. Starbucks will be coming back to continue the public hearing.

JZ made a motion to adjourn, CC seconded, the board voted unanimously by roll call vote to adjourn. Adjournment time: 6:16pm.

Next Meeting:

Tuesday, March 1, 2022 at 6 p.m.

The Board typically meets the 1st and 3rd Tuesday of each month